SHAREBASE BY HYLAND

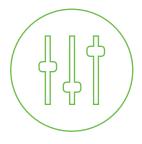## Empower users to share while retaining control

Many processes require your employees to share and collaborate on documents with people inside and outside of your organization.

This leads to costly sharing solutions — like maintaining hard-to-manage tools or employees using their own sharing methods that are out of your control. You need a product that becomes your corporate standard, created with the enterprise in mind. It needs to be simple to manage and provide you with complete control. Just as importantly, you need a tool that fits the needs and expectations of each user.

ShareBase by Hyland is an enterprise file-sharing product that provides secure, cloud-based sharing while ensuring your organization retains ownership and control.

ShareBase
by Hyland

Gain control over sharing

With ShareBase, administrators create and manage approved accounts for each deployment, with the ability to manage users from within your identity provider (IdP) product. This ensures your organization retains ownership of any shared information. When users leave your organization or change roles, administrators can easily revoke or transfer rights, mitigating the risk of unauthorized access and ensuring continuity during personnel transitions.

Administrators can also restrict sharing by controlling maximum file-sharing permissions and expirations, either for all users or specific user groups. Additionally, they can limit external sharing and create libraries of corporate content over which they have complete control.

Invest in a sharing application built for the enterprise

ShareBase is hosted in a cloud specifically designed for business content management, utilizing data centers strategically positioned around the globe. Your IT department will choose in which region and data center your information will be located and backed up. Your corporate data will never be co-mingled with that of other organizations. Every ShareBase customer receives unique encryption keys, protecting your information from unauthorized access.

ShareBase is created by Hyland, a company with more than 25 years of expertise in business content solutions. Our enterprise information platform, OnBase by Hyland, is recognized as one of the top in the industry. We used the experience gained from developing OnBase as a foundation when building ShareBase. We also offer specific interactions between OnBase and ShareBase that automate sharing of OnBase content and provide a complete enterprise content suite to our customers.

Moreover, ShareBase provides public RESTful APIs to integrate with any number of applications within your organization to extend their capabilities to include internal and external sharing and collaboration.

Empower your users to share and work better, together

User adoption is essential to setting any corporate standard, and ShareBase is secured for IT but optimized for user experience. ShareBase provides a simple experience to share content securely. Users can set permissions per each share of each document; leverage password protection for external shares; and set shared documents to expire. Moreover, users can access content and share from anywhere, using a web browser. Windows users can even access their own content offline from their desktop and subscribe to specific shared content for offline access. Leveraging tagging capabilities and familiar folder structures, users can personally organize owned content for easy retrieval.

ShareBase also improves collaboration. Users can easily edit files directly within the file's native application, with each saved change creating a new document version in ShareBase and giving all users with the appropriate permissions easy access to all document versions alongside each file. With intuitive chat features for commenting, ShareBase tracks related conversations and allows users to subscribe to notifications as they collaborate on content. Additionally, ShareBase provides an uneditable activity trail leading to improved insight throughout collaboration as well as improved corporate security.

ShareBase is designed corporate-first and enterprise-ready, built to be your corporate sharing standard.

For more information visit **ShareBase.com ››**

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